

## **GBERBA Policy Board Minutes**

Friday, January 14, 2011

Blue Earth County Ag Service Center – Mankato, MN

**Present:** Bill Berg, Joe Doherty, Clark Lingbeek, John Oeltjenbruns, Jurgen Peters, Glen Mathiason, Neal Mensing, Mark Piepho and Tom Warmka.

**Others Present:** David Bucklin, Kay Clark, Lee Ganske, Brooke Hacker and Darlene Kukuczka.

Chairman John Oeltjenbruns called the meeting to order at 9:40 a.m.

### **Introductions**

**Agenda:** Motion by Tom Warmka, second by Joe Doherty to approve the agenda with the addition of 2011 Bank Designation and mileage rate; Engagement letter for auditors; and Brown SWCD meeting. Motion carried, all yes.

**Meeting Minutes:** Motion by Tom Warmka, second by Jurgen Peters to approve the November 12, 2010 minutes as presented. Motion carried, all yes.

### **Financial Report**

The Financial Report dated 11/1/10 to 12/31/10 was presented for the Board's review. Motion by Tom Warmka, second by Mark Piepho to approve the financial report. Motion carried, all yes.

### **2010 Budget Review**

#### **Funding Requests**

**Cost-Share - None**

#### **December Technical Meeting Update**

BWSR announcement of grant awards – GBERBA received \$100,000 Shoreland Buffer Grant and \$242,075 Positions Grant. Linda Meschke requested a letter of support for Biomass Crop Assistance Program (BCAP) for the Greater Blue Earth Watershed. Perennial Land – Book Open House (request to have the authors speak at a GBERBA meeting). Conservation Innovation Grant (CIG) application for CMM.

Motion by Joe Doherty, second by Bill Berg to approve the support of the Biomass Crop Assistance Program (BCAP) in the Greater Blue Earth River Watershed area. Motion carried, all yes.

### **INFORMATION/ACTION**

#### **Election of Executive Committee**

##### **Chairman**

Nomination by Glen Mathiason, second by Tom Warmka for Clark Lingbeek as Chairman. Motion carried, all yes.

Motion by Jurgen Peters, second by Tom Warmka for nominations to cease and to cast a unanimous ballot for Clark Lingbeek as Chairman. Motion carried, all yes.

##### **Vice Chairman**

Nomination by Tom Warmka, second by Joe Doherty for Richard Androli as Vice Chairman. Motion carried, all yes.

Motion by Tom Warmka, second by Joe Doherty for nomination to cease and to cast a unanimous ballot for Richard Androli as Vice Chairman. Motion carried, all yes.

##### **Treasurer**

Nomination by Glen Mathiason, second by Joe Doherty for Tom Warmka as Treasurer. Motion carried, all yes.

Motion by Bill Berg, second by Joe Doherty for nomination to cease and to cast a unanimous ballot for Tom Warmka as Treasurer. Motion carried, all yes.

**PAGE 2**  
**GBERBA POLICY MINUTES**  
**JANUARY 14, 2011**

**Secretary**

Nomination by Tom Warmka, second by Clark Lingbeek for Jurgen Peters as Secretary. Motion carried, all yes.

Motion by Tom Warmka, second by Glen Mathiason for nomination to cease and to cast a unanimous ballot for Jurgen Peters as Secretary. Motion carried, all yes.

**Director (Commissioner)**

Nomination by Tom Warmka, second by Joe Doherty for Glen Mathiason as Director. Motion carried, all yes.

Motion by Tom Warmka, second by Joe Doherty for nomination to cease and to cast a unanimous ballot for Glen Mathiason as Director. Motion carried, all yes.

**Director (Supervisor)**

Nomination by Tom Warmka, second by Clark Lingbeek for Neal Mensing as Director.

Motion by Tom Warmka, second by Clark Lingbeek for nomination to cease and to cast a unanimous ballot for Neal Mensing as Director. Motion carried, all yes.

**Check Signing**

Motion by Tom Warmka, second by Mark Piepho to approve the signing of GBERBA checks by newly elected Secretary Jurgen Peters. Motion carried, all yes.

**2011 IRS MILEAGE RATE**

Motion by Joe Doherty, second by Tom Warmka to approve the 2011 mileage rate at \$0.51/mile. Motion carried, all yes.

**GBERBA Coordinator Contract**

The Cottonwood SWCD Contract for Services for the GBERBA Coordinators Kay Clark and David Bucklin was discussed.

Motion by Tom Warmka, second by Jurgen Peters to approve the 2011 Contract for Services with the Cottonwood SWCD totaling \$44,520 for salaries (no increase) and \$9,000 for supplies, travel and other expenses. Motion carried, all yes.

**Contract for Services – Watershed Assistant/Bookkeeper**

The Waseca SWCD Contract for Services for the GBERBA Watershed Assistant/Bookkeeper Darlene Kukuczka was discussed.

Motion by Joe Doherty, second by Mark Piepho to approve the 2011 Contract for Services – Watershed Assistant/Bookkeeper from the Waseca SWCD for 24 hours per week (increase) at \$29.00/hour (no increase). Motion carried, all yes.

**Cobb River Ditch – Draft Final Report**

BARR Engineering has submitted the Draft Final Report for review. Conclusions were as follows: Amount of sediment is not coming from farm fields, majority is coming from streams. To correct reduce flows and armor streambanks. Omid Mohseni will be presenting the findings at the January 26<sup>th</sup> GBERBA Technical Meeting.

**MRBI**

Motion by Clark Lingbeek, second by Mark Piepho to approve writing a support letter recommending the Blue Earth and Le Sueur Watersheds be included in the next Mississippi River Basin Initiative application process for Minnesota. Motion carried, all yes.

**PAGE 3**  
**GBERBA POLICY MINUTES**  
**JANUARY 14, 2011**

**DUES**

Discussion on the Coordinators meeting with the Brown SWCD Supervisors and Staff, with a question as to the dues schedule for the final two counties in the watershed (Brown and Steele).

Motion by Tom Warmka, second by Clark Lingbeek to set the dues for Brown (\$1,280.60) and Steele (\$1,182.75) at 5% reduction of base rate as is for all other counties. Motion carried, all yes.

**Accounts Payable**

The accounts payable were presented for the Board's review. Motion by Jurgen Peters, second by Glen Mathiason to approve the accounts payable totaling \$4,460.00. Motion carried, all yes.

**2011 Financial Institution Designation**

Motion by Clark Lingbeek, second by Tom Warmka to approve United Prairie Bank as designated Financial Institution for GBERBA in 2011. Motion carried, all yes.

**Letter of Engagement – 2011 Audit**

Motion by Bill Berg, second by Clark Lingbeek to sign the Letter of Engagement for auditor LarsonAllen totaling \$4,850.00 for 2011. Motion carried, all yes.

**Staff Reports**

**Ecosystem Services Specialist** – Brooke Hacker

Meeting with different agencies to look for additional funding to continue CMM. MPCA may be looking at penalty funds to be used for project money. Conservation Innovation Grant submitted, with GBERBA receiving \$24,000. Looking at ag-ag trading (infant stage). National tour will be held on July 27<sup>th</sup>.

**Agency Reports**

**MPCA** – Lee Ganske

Buffalo Lake Energy was discussed. Center Creek and Blue Earth River are water bodies involved. Compliance issues, proposal to run a pipe 20 miles for discharge into the Blue Earth River.

Le Sueur River Watershed will be looking for public participation in the watershed TMDL process.

**OTHER** - None

The meeting was declared adjourned at 2:45 p.m. by Chairman, John Oeltjenbruns.

**Next meeting date:** Executive Meeting – February 11, 2011, 1:00 p.m.  
Technical Meeting – January 26, 2011, 9:30 a.m.

Secretary's signature of approved minutes \_\_\_\_\_ Date \_\_\_\_\_