

GBERBA Policy Board Meeting Minutes
Friday, September 16, 2011
Blue Earth County Ag Service Center - Mankato, MN

Present: Richard Androli, Drew Campbell, Steve Donnelly, Don Kropp, Clark Lingbeek, Glen Mathiason, Neal Mensing, John Oeltjenbruns, Jurgen Peters, John Shanahan and Tom Warmka.

Others Present: David Bucklin, Kay Clark, Brooke Hacker, Chris Hughes and Darlene Kukuczka.

Chairman Clark Lingbeek called the meeting to order at 1:00 p.m.

Agenda: Motion by Tom Warmka, second by John Oeltjenbruns to approve the agenda with the addition of 'Line of Credit', 'Unemployment Letter' under Financial and 'Cooperative Weed Management Application' under Information/Action. Motion carried, all yes.

Meeting Minutes: Motion by Tom Warmka, second by Don Kropp to approve the July 8, 2011 Policy/Technical Meeting minutes as presented. Motion carried, all yes.

Financial Report

The Financial Report dated 7/1/11 to 8/31/11 was presented for the Board's review. Motion by Glen Mathiason, second by Tom Warmka to approve the financial report. Motion carried, all yes.

2011 Budget

The 2011 Budget was presented for the Board's review.

Accounts Payable

The accounts payable were presented for the Board's review. Motion by Tom Warmka, second by Richard Androli to approve the accounts payable totaling \$18,488.64. Motion carried, all yes.

Funding Requests

Cost-Share Cancelation

Tim Kelly	22-02	Rain Garden	\$3,375.00
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Motion by Steve Donnelly, second by Richard Androli to approve the cancelation of the Kelly project totaling \$3,375.00. Motion carried, all yes.

Cost-Share Encumbered

Wayne Cords	81-04	Sediment Basins	\$6,300.00
Lee Born	81-05	Grass Waterway	\$4,000.00
Richard Ristau	81-06	Grass Waterway	\$3,000.00
City of Fairmont		CWMA	\$3,750.00
Martin County		CWMA	\$1,500.00

Motion by Tom Warmka, second by John Oeltjenbruns to approve to encumber the Cords, Born and Ristau cost-share projects and City of Fairmont and Martin County for CWMA cost-share contracts. Motion carried, all yes.

Cost-Share Final Payment

Mark Byron	81-02	Streambank	\$21,371.69
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Motion by Richard Androli, second by John Oeltjenbruns to approve the cost-share final payment for Byron totaling \$21,371.69. Motion carried, all yes.

Cost-Share Project Time Extension

City of Mankato	07-02	Urban BMP	Extension from 12-31-11 to 10-1-12
All Projects	FY09	CWF Ag and Urban	Extension from 12-31-11 to 10-1-12
All Projects	FY10	CWF Ag and Urban	Extension from 12-31-11 to 10-1-12

Motion by Richard Androli, second by Drew Campbell to approve the City of Mankato a time extension to 10-1-12; and also approve the time extension for all CWF cost-share contracts FY09 and FY10 to 10-1-12 (through BWSR Grant Extension). Motion carried, all yes.

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Darlene will make sure all SWCDs are aware of the extensions, and will request all Districts to formally extend their contracts at there next regular Board Meeting.

Line of Credit

Motion by Steve Donnelly, second by Drew Campbell to approve the line of credit for GBERBA at \$60,000 and authorize Jurgen Peters sign the paperwork on behalf of the organization. Motion carried, all yes.

Unemployment Letter

Motion by Richard Androli, second by Tom Warmka to approve the signing of a letter to the MN Department of Employment and Economic Development concerning the overdue notice associated with the vacated Nutrient Management Position. In addition, to authorize Darlene Kukuczka to follow-up and pay any overdue fees if incurred. Motion carried, all yes.

INFORMATION/ACTION

Technical Meeting Update

Discussion on Clean Water Fund grant applications for Urban, Ag BMPS and positions. October meetings will have a Technical Meeting during the morning and the Executive meeting during the afternoon on October 14. Update on the CWMA funding opportunities.

2012 Dues

Motion by Jurgen Peters, second by Drew Campbell to approve the 2012 dues for GBERBA, which will stay the same as 2011. Motion carried, all yes.

CWF Applications

Two applications will be submitted for Clean Water Funds the Ag and Urban BMP and GBERBA positions grants.

AgBMP – 15-20 projects totaling \$237,500

UrbanBMP – 30-40 projects totaling \$126,250

Total - \$489,900

UrbanBMP – Demonstrations – Urban Outreach - \$126,150

GBERBA Positions – up to 2 years – Cobb Technician, Conservation Agronomist and Nutrient Management totaling \$300,860.

Motion by Richard Androli, second by Tom Warmka to approve the submission of the Clean Water Fund applications on behalf of GBERBA. Motion carried, all yes.

Cooperative Weed Management Application

Motion by John Oeltjenbruns, second by Glen Mathiason to approve the submission of a Cooperative Weed Management application by Martin County on behalf of GBERBA for \$20,000. Motion carried, all yes.

Staff Reports

Conservation Marketplace of Minnesota – Brooke Hacker

Working on Buffer Initiative with Martin County completed and working on Faribault. 319 grant on nutrient tracking tool and water storage was approved, completing work plan.

Agency Reports

BWSR – Chris Hughes

Will be reviewing Clean Water Fund applications following the submission deadline. Notice for awards should be available in December. Promoting the upcoming BWSR Academy being held October 25-27 at Breezy Point.

The meeting was declared adjourned at 2:45 p.m. by Chairman, Clark Lingbeek.

Next Meeting Dates:

Technical Meeting – Septmber 28, 2011, 9:30 a.m.

Technical Meeting – October 14, 2011, 9:30 a.m.

Executive Meeting – October 14, 2011, 1:00 p.m.

Policy/Technical Meeting – November 18, 2011, 9:30 a.m.

Secretary's signature of approved minutes _____ Date _____