



Please complete and submit to your project manager.

- Reporting Period: [ ] January 1 through June 30 (Due August 1)
[ X ] July 1 through December 31 (Due February 1)

All information is required by the U.S. Environmental Protection Agency (EPA) and the Minnesota Pollution Control Agency (MPCA). Do not leave blanks (unless otherwise noted). This report form can be typed using your computer. Use the "tab" key to move through the fields of this form. Enter responses using text and check boxes as indicated. Keep a copy for your records.

I. General Report Information

- 1. Project title: GBERBA Conservation Drainage Partnership Program
2. Project sponsor (Grantee): Greater Blue Earth River Basin Alliance
3. Contact name: Kay Gross
4. E-mail address: kay.clark@windomnet.com
5. Funding: [ ] 319 [ X ] CWP [ ] CWP Loan [ ] Clean Water Fund [ ] Other:
6. Contract number: PRJ07666-005
7. MPCA Project Manager: Paul Davis
8. Effective date (mm/dd/yyyy): 6/8/2015 Expiration date (mm/dd/yyyy): 6/30/2018

II. Semi-annual Report Information

1. Project activities completed during last six (6) months according to the program objectives or tasks (please be specific):

Objective 1; Task A; Subtask 1: The Greater Blue Earth River Basin Alliance conducts a monthly Technical committee meeting held in Mankato, MN where partners often maintain an open dialogue on drainage and cost-share projects. GBERBA has recently completed cost-share projects with drainage authorities which has provided a good base for how this grant will work in the future. I&S Group, an engineering firm out of Mankato, has been regularly attending these meetings and could expedite project development.

Subtask 2: Drainage staff and authorities often attend GBERBA meetings.

Task B; Subtask 1: No activity.

Subtask 2: Areas that were identified during the grant application process remain to be the priority. The Minnesota Board of Water and Soil Resources has provided some guidance on prioritizing public drainage systems that will be useful moving forward.

Task C: CWP Grant Program Policies and Cost-Share Contracts have been developed and disseminated to member participants and County Drainage Authorities. The materials are meant to be as straight-forward as possible to keep the cost-share process as streamlined as possible. The GBERBA Technical Coordinator developed an additional policy guidance document to function as a quick-guide for SWCD and County staffs.

Task D; Subtask 1: Completed through Policy description.

Subtask 2: Completed through Policy description

Objective 2: No new projects were encumbered during this time period.

Objective 3, Task A. One project has been designed in Faribault County.

Objective 4: One project has begun construction but will need to be finished in the spring 2017.

Objective 5: Monthly Coordinator, Financial and Cost-Share Contract Reports are presented at each Policy/Executive Board Meeting and Technical Committee Meetings. Reporting is completed by GBERBA Administrative, Financial or Technical staff.

Objective 6: GBERBA meetings are often attended by various agencies and other professionals. Agency personnel can take the information gleaned from GBERBA meetings to other areas in their jurisdiction who may benefit from this type of partnership. Other professionals, such as private engineering consultants, have also been attending meetings and are made aware of available funds for eligible projects they may be working on in the Greater Blue Earth River Basin.

**2. List all products (documents, pamphlets, videos, maps, etc.) produced in this reporting period:**

GBERBA Conservation Drainage Partnership Grant Quick-Guide

**3. Challenges faced (optional):**

The implementation of this grant requires under-staffed drainage personnel to take on work above and beyond their already full workload.

**4. Summary of monitoring data collected (if applicable):**

N/A

**4a. Have all monitoring stations been established in EQUIS?**  Yes  No  N/A

**4b. Are the data being routinely submitted for storage into EQUIS?**  Yes  No  NA

If yes, last submittal date (mm/dd/yyyy): \_\_\_\_\_

**5. Are the Best Management Practices data being annually entered into eLINK?**  Yes  No  N/A

If yes, date last entered (mm/dd/yyyy): 1/19/2017

**6. Describe specific (quantifiable, if possible) results achieved during this period:**

One project encumbered.

Phosphorus Load Reduction: \_\_\_\_\_ lbs./year

Nitrogen Load Reduction: \_\_\_\_\_ lbs./year

Sediment Load Reduction: \_\_\_\_\_ lbs./year

**7. Did the MPCA execute a change order or amendment for this project during this reporting period?** No  Yes

If yes, summarize those changes:

**8 List anticipated program objectives or tasks to be completed during the next six (6) months please be specific):**

Objective 1: GBERBA and drainage partners will provide agenda space at each other's regularly scheduled meetings for open discussion on drainage projects. The partners will work together to develop a program policy to implement best management practices on local ditch systems.

Objective 2: Projects will be solicited, prioritized, and approved for funding by the local drainage authorities and GBERBA boards. Some funds and cost-share dollars may be expended during this grant period.

Objective 3: GBERBA and its partners will work with local drainage engineers to develop ways to streamline the design of side-inlet structure repairs.

Objective 4: BMPs will be installed according to specifications in the next 6 months.

Objective 5: GBERBA will submit monthly reports to the GBERBA Technical, Executive, and Policy Board committees on the progress of this grant.

### III. Expenditure Information for this Period

Provide a copy of your work plan budget showing cumulative expenditures and budget balances by work plan objective and task. Also, fill out the summary below.

Expenditure Report attached

<b>Complete the table below:</b>	<b>Amount</b>
Total Grant Amount	\$147,200.00
Total Match Amount (if applicable)	\$147,600.00
<b>Total Project Amount</b>	<b>\$294,800.00</b>
Grant Expenditures this period	\$1,475.00
Match Expenditures this period (if applicable)	\$0.00
Cumulative Grant Expenditures to date	\$6,132.50
Cumulative Match Expenditures to date (if applicable)	\$0.00
<b>Total Cumulative Expenditures to date</b>	<b>\$6,132.50</b>

Date form completed (mm/dd/yyyy): 1/19/2017